

Meeting Minutes Library Planning Committee

Holdrege Area Public Library, Conference Room
604 East Ave., Holdrege, NE 68949
March 24th, 2026 4:00 PM
308-995-6556

1. Call to Order - Open Meetings Act Notice

The meeting was called to order at 4:05 pm in compliance with the Nebraska Public/Open Meetings Act, posted on the north wall of the conference room.

2. Roll Call

Committee members Rosanna Meyer, Bill Yochum, Annette Sindt, Sue Christensen, Lori Larson, Cassie Ehrenberg, Cindy Woollen were present at roll call, and Julie Johnson arrived shortly after the vote to approve the minutes was taken. Maureen Epping and Anna Sertich were absent. Also present were Library Director Sierra Burrows and legal advisor Corey O'Brien.

3. Approve Minutes

Cassie Ehrenberg moved to approve the March 17th minutes. The motion was seconded by Annette Sindt and passed unanimously.

4. Public Forum

There were no members of the public present.

5. Business

1. Strawhecker Nonprofit Services Updates

- a. LPC President Lori Larsen and legal advisor Corey O'Brien led the discussion of details of the virtual meeting between Strawhecker Nonprofit Services and library board representatives. The Progress Tracker was examined focusing on SNS deliverables "completed," "in progress," and "ready to review," and on what items required input from the library board. The expectation is that SNS will complete and deliver all of the items scheduled for completion by the end of March. Another virtual meeting is scheduled for Monday, March 30th to determine next steps.

2. Status Reports

- a. LPC President Lori Larson and Director Sierra Burrows led committee members to brainstorm to develop a skeleton of committees and activities for the LPC to pursue to maintain momentum:
 1. Lori will develop a capital campaign timeline.
 2. Sue Christensen and Sierra will connect with volunteers to confirm and solidify their involvement, set an agenda, and schedule an initial informational meeting for the volunteers, to explain roles and responsibilities for those volunteer committee members.
 3. Cassie Ehrenberg will develop a project tracker to set upcoming goals for the LPC and volunteer committees.
 4. Sierra will update and complete the education piece so it will be ready for the PEO presentation on April 21st.
 5. Add an agenda item for the meeting to discuss 501C3 status, and research the board's options.

3. Next Steps

- a. The next public LPC meeting is at 4:00 pm on March 31st and will include an executive session for training.

6. **Adjourn**

Following a motion by Rosanna Meyer seconded by Cassie Ehrenberg, the meeting adjourned at 5:30.

Respectfully submitted by Sue Christensen, Secretary