Meeting Minutes
Library Board of Trustees

Holdrege Area Public Library, Conference Room
604 East Ave., Holdrege, NE 68949
November 3rd, 2026 4:00 PM
308-995-6556

Meeting notices are posted in the Holdrege Daily Citizen, and on the Holdrege Area Public Library bulletin board. State law requires this body to announce that a copy of the current Open Meetings Act is available on the North wall of the Conference Room where it is accessible to the public.

1. **Call to Order & Roll Call**
    a. The meeting was called to order at 4:02 by President Bill Yochum. Board members Bill Yochum, Sue Christensen, Anita Dow, Maureen Epping, Julie Johnson, Anna Sertich and Cindy Woollen were in attendance. Lori Larson connected virtually at 4:08 until her arrival at 4:48. Nancy Morse was absent. Director Sierra Burrows was also in attendance. Jamie Clemans from AMGL CPA's & Auditors joined virtually for discussion of agenda business item number two, and County/City Attorney Corey O'Brien arrived at 4:36 to represent the city during discussion of agenda business item number three.

2. **Consent Agenda**
    a. Following discussion, a motion by Anna Sertich, seconded by Janeil Borg, was made to accept the consent agenda containing October's minutes, bills, and financial statement. The motion was passed by unanimous agreement from the board members in attendance.

3. **Public Forum**
    a. No members of the public were present.

4. **Business**
        1. Approve 9.1.2026 Consent Agenda
            a. Following discussion, a motion by Anna Sertich, seconded by Janeil Borg, was made to accept the consent agenda containing September's minutes, bills, and financial statement. The motion was passed by unanimous agreement from the board members in attendance.

2. AMGL Auditor Presentation via Google Meet
    a. Jamie Clemans from AMGL CPA's & Auditors was present virtually to review the audit they prepared for the library. Following discussion and several suggested amendments to the report, President Bill Yochum will sign the letter to accept the audit report with the amendments discussed.
3. City Transition Approval & Updates
    a. Following discussion with Corey O'Brien regarding the potential city transition. A motion was made by Anna Sertich and seconded by Anita Dow to approve the library board to pursue the transition of the library to a department of the City of Holdrege and authorize the Board President and Library Director to work with City officials to **develop a proposed transition plan and Memo of Understanding (MOU).** The plan should address staffing, budgeting, administrative support, existing funding agreements, and the continuing responsibilities of the Library Board under Nebraska law. As part of this proposed transition, the Board intends for the current governing board to become an advisory board once the new structure is in place, subject to confirmation by the City Attorney that this arrangement is permitted under applicable law. The advisory board would provide community input and recommendations to support the library's services, programs, and future development. The proposed plan and exploratory MOU will be returned to the Library Board for review, public meeting, and potential approval by the board, subject to any necessary City approvals before implementation. The motion was approved with consenting votes from Anna Sertich, Anita Dow, Sue Christensen, Julie Johnson, Lori Larson, Janeil Borg, Cindy Woollen, and Bill Yochum. Maureen Epping voted opposed.
4. Policy Approval - Policy on Meeting Rooms
    a. A motion by Lori Larson, seconded by Sue Christensen, was made to approve the Policy on Meeting Rooms. The motion passed with affirmative votes from all board members present: Anna Sertich, Anita Dow, Sue Christensen, Julie Johnson, Lori Larson, Janeil Borg, Cindy Woollen, Bill Yochum, and Maureen Epping.
5. Policy Review - Security Cameras
    a. The proposed policy on security cameras was reviewed and will be voted on at the next board meeting.

6. Additional Closure Approval - Dec. 26 & Jan. 2nd
    a. A motion by Lori Larson, seconded by Julie Johnson, was made to approve Director Burrow's request for additional closure days around the holidays: Saturday December 26 and Saturday January 2. The motion was approved by affirmative votes from all board members present: Anna Sertich, Anita Dow, Sue Christensen, Julie Johnson, Lori Larson, Janeil Borg, Cindy Woollen, Bill Yochum, and Maureen Epping.
7. Logo Committee
    a. Lori Larson reported for the Logo committee. They are close to getting the design they want.
8. Library Planning Committee
    a. Kinetic Updates
        1. Kinetic's November Board Report was distributed to the board members detailing the goals for the coming month.
    b. Phelps County Community Foundation
        1. Meetings with the PCCF are continuing to determine best methods for establishing a capital campaign fund.
    c. Meta Grants
        1. This item was tabled until a later meeting.

5. Director's report

a. The Director's Report is included in the board packet and will be available in public documents. Because of time constraints, it was not discussed at this meeting.

6. Meeting Adjourned

a. Following a motion by Cindy Woollen, the meeting adjourned at 5:25. The Next regularly scheduled board meeting will be Tuesday, December 1st at 4:00 in the library conference room.

Respectfully submitted,
Sue Christensen, secretary