

Meeting Minutes
Library Board of Trustees

Holdrege Area Public Library, Conference Room
604 East Ave., Holdrege, NE 68949
October 6th, 2026 4:00 PM
308-995-6556

Meeting notices are posted in the Holdrege Daily Citizen, and on the Holdrege Area Public Library bulletin board. State law requires this body to announce that a copy of the current Open Meetings Act is available on the North wall of the Conference Room where it is accessible to the public.

1. Call to Order & Roll Call

- a. The meeting was called to order by Secretary Sue Christensen at 4:17 with only three board members present: Sue Christensen, Maureen Epping, and Anna Sertich. Members Janeil Borg and Julie Johnson arrived later. Anita Dow, Lori Larson, Nancy Morse, Cindy Woollen, and Bill Yochum were absent. Without a quorum, no business was conducted, but items on the agenda were discussed. Also in attendance was Library Director Sierra Burrows. Tammy Butterfield of Kinetic joined the meeting by Google Meet during the discussion about the Library Planning Committee.

2. Consent Agenda

- a. The consent agenda will be addressed at the next board meeting.

3. Public Forum

- a. No members of the public were present.

4. Business

- 1. Staffing
 - a. Director Burrows provided updates on current staffing. Staffing needs, scheduling, and management coverage were discussed as part of ongoing efforts to develop a formal staffing plan, including ALA recommendations regarding management-level supervision during operating hours.
- 2. City/County Potential Transition Information
 - a. There was no update at this time.
- 3. Policy Review - Policy on Meeting Rooms
 - a. The new policy on meeting room use was presented and reviewed. It will be voted on at the next board meeting.

4. Security Cameras
 - a. Director Burrows shared that security cameras for the exterior have been purchased and will hopefully be installed by the end of the month. She is working with the ALA President to establish policy regarding security cameras at the library.
5. Logo Committee
 - a. Director Burrows shared an update on the ongoing work with Unanimous to create the new logo for the library. Their first submission did not align with the suggestions the committee provided to them, so the design is being reworked. It is hoped they will have it completed satisfactorily towards the end of October so new designs can be included in the case statement that Kinetic is preparing for the capital campaign.
6. Library Planning Committee
 - a. Director Burrows explained that the Planning Committee needs more active involvement from the board members. She encouraged board members to attend the meetings with Kinetic as they are able, and to provide information identifying their interests and abilities to determine how they would be willing to be more involved. Tammy Butterfield joined the meeting through GoogleMeet and shared an update about Kinetic's activity highlights and upcoming priorities. She will be here on Friday, October 9th from 9-12, and again on the 20th from 10-3 to meet with the community cabinet that is being organized. She encouraged board members to attend those in-person meetings if they are able, and to attend any future virtual meetings as well.

5. Director's report

- a. The Director's Report is included in the board packet and will be available in public documents. Because of time constraints, it was not discussed at this meeting.

6. Meeting Adjourned

- a. The meeting adjourned at 5:30. The next board meeting will be on November 3rd at 4:00 in the library's conference room.

Respectfully submitted,
Sue Christensen, secretary